

AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR
LIVESTOCK & DAIRY DEVELOPMENT DEPARTMENT
Office of the Director Livestock Extension, Research & Development, Muzaffarabad

INVITATION FOR PRE-QUALIFICATION
Procurement of Poultry Feed (Crumbs/Mesh Layer)

The Office of the Director Livestock Extension, Research & Development, Department of Livestock and Dairy Development, Muzaffarabad, invites sealed applications for the pre-qualification of well-reputed, financially sound, and experienced Poultry Feed Companies/Firms/Authorized Suppliers.

The pre-qualification is intended for the supply of **Poultry Feed Crumbs/Mesh Layer** on a need basis for departmental poultry farms. The successful applicants will be pre-qualified for a term of **three (3) years** under an Open Framework Agreement, in accordance with the provisions of AJK PPRA Rules, 2017 (Rule 16 A).

Pre-Qualification Criteria & Required Documents: Interested firms must submit their applications accompanied by the following mandatory information/documents:

- **Company Profile:** Year of establishment, full address, and contact information of the authorized focal person. If the applicant is an authorized distributor/representative, a valid authorization letter from the Principal Manufacturer must be included.
- **Experience:** Proof of yearly production/supply of Poultry Feed, demonstrating previous experience with government, semi-government, or reputed private organizations.
- **Quality Assurance:** Details of quality assurance standards, including relevant ISO Certifications, Mycotoxin-free certificates, and Nutritional Composition certificates (CP, ME, Phosphorus percentage) matching standard Layer Mash/Crumb requirements.
- **Financial Capability:** Bank statements or audited financial reports for the last three (3) years demonstrating financial soundness.
- **Tax Registration:** Valid registration with the Income Tax and Sales Tax Departments. The firm must be on the Active Taxpayers List (ATL).
- **Affidavit:** An undertaking on judicial stamp paper stating that the firm is not blacklisted by any Government/Semi-Government Department or Organization and has no pending litigation regarding defaulted supplies.

Procurement Process (Two-Stage):

- **Stage One (Pre-Qualification):** Applications will be evaluated strictly on the criteria mentioned in the Pre-Qualification Document. No Bid Security is required at this stage.
- **Stage Two (Financial Bidding):** Only the successfully pre-qualified firms will be invited to submit Financial Bids (Request for Quotations) as and when the feed is required over the three-year framework period. Bid Security will be required at the financial bidding stage.

Availability of Documents: Detailed Pre-Qualification documents containing evaluation criteria and terms & conditions can be obtained from the office of the undersigned during working hours upon payment of a non-refundable printing fee of Rs. 1000/-. The Advertisement and the Bid Evaluation reports will also be available on the AJK PPRA website <https://www.ajkppra.gov.pk/> and departmental website <https://livestockajk.gov.pk/>.

Submission Deadline: Applications, prepared in accordance with the instructions in the pre-qualification documents, must reach the Office of the Director Livestock Extension, Research & Development, Muzaffarabad, on or before **11:00 AM on Monday, April 29, 2026**, in accordance with the single stage one envelope. The proposals will be opened on the same day at **11:30 AM** in the presence of applicants or their authorized representatives.

The Procuring Agency reserves the right to reject any or all applications prior to the acceptance of a proposal, as per Rule 33 of the AJK PPRA Rules, 2017.

Dr. Muhammad Shabbir Sheikh
Director

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